Winnefox Technology Update

11-Mar-22	Status	Staff	Notes
Done since January			
Install ESS Next Gen AV on Servers	Done	Pete	Center for Internet Security program
Annual Reports/Statistics	Done	All	January is mostly consumed with year-end/new-year activities
Favorite Author Club tweak	Done	Melissa	In response to new Acquisition procedures, the FAC will need to have two scripts: one based on Item Created date, and one based on Acquisition Order date.
All Drupal 8 websites upgraded to Drupal 9	Done	Jay	Drupal 8 reached end of life in Apirl 2021. This task was related to Mass migrate or rebuild sites before software EOL. There were 7 Drupal 8 websites.
All Drupal 9 sites migrated to new web server	Done	Jay	Part of Mass migrate or rebuild sites before software EOL
Networking, PC support, and email			
Order and Configure Digitization Storage Unit	In Process	Pete	Ordered, arrival imminent
Configure and Roll Out Office365 MFA	In Process	Pete	NPL and several smaller libraries complete-more to come
Working with other systems on group backup solutions	In Process	Pete	pilot backup programs running
ARPA Tech Grant Orders	In Process	Pete	
Moving Spectrum libraries back to TEACH	In Process	Pete	Westfield April-ish, then Wild Rose, Winneconne, Markesan and Oakfield
Next-gen Firewall install	Pending	Pete/Jay	
Online catalog			
Upgrade catalog to latest version	in Process	Melissa	Need to schedule with SirsiDynix. They'll upgrade Test first, we'll test for a bit. Then will need to schedule upgrade on Production.
Catalog updates	in Planning	Melissa, Karla	Improve access to various features, possible Niche integration, some "re-modeling & re-decorating."
Symphony and WorkFlows			
Piloting New BC Acquisition software	In Process	Melissa, Crystal, Karla	Found a bug with software, getting Crystal more in-depth training, looking towards downloading records from vendor directly into BC Acq.
Investigate how to improve Symphony Acquisitions usage	Mostly Done	Karla, Melissa	Still a few tweaks here & there. Would like to get 9xx setup with Midwest Tapes and Baker & Taylor.
Local Database Maintenance			
Create Volunteer database for Fond du Lac, Menasha, Oshkosh	On hold	Keetra	Application and search screen complete, now working on additional backend functionality.
Create cemetery index database for Berlin	On hold	Keetra	Was thinking something similar to Oshkosh's index. Berlin has quite a few indexes in Excel. If other libraries are interested, perhaps a combined cemetery index similar to the vital index?
Create Newspaper database for Fond du Lac, perhaps a combined database like Vital	On hold	Keetra	Advised Fond du Lac on data entry setup that will blend with already existing (but recently decommissioned) databases for Oshkosh & Menasha. Scripting has begun (retooling existing decommissioned scripts). Fond du Lac working on normalization of data for import.

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Retool Research database backend in MySQL	In Process	Keetra	The goal of this project would be to discontinue maintaining separate Research pages and instead have library websites be able to query directly from the database to display the resources. Data aggregation is complete and Keetrais working on minor scripting changes to work with Jay's Research DB API.
Create a "Winnefox Directory" database of sorts to include hours open.	On Hold?	Keetra, Others?	There was discussion on creating a database for staff that would include hours, contact information, etc. but there may be other options for this information such as Sharepoint. Further investigation/discussion is needed.
Website development and support			
Oshkosh Public Library website	In Process	Jay	Design completed, moving into development.
Mass migrate or rebuild sites before software EOL	In Process	Jay	All of the Drupal 7 sites (28) are nearing EOL. Each of these sites will need to be upgraded.
Winneconne Public Library website	In Process	Jay	In development
Green Lake Public Library website	In Process	Jay	Development near completion
Research DB API	In process	Jay	Successfull database connection, API in development
Other			
CEP Marketing/Calendaring software Pilot	In Process	Karla, Melissa, Jay, OPL, MPL	Had several training calls, kickoff calls. Received logins, can start experimenting with Marketing side of product. Karla is working on getting calendaring/events side of product set up.
New Director Training Organization	In Process	Clairellyn, Karla	Pull together all the various training documents, develop checklists and timelines.
New Director Training Content	In Process	Multiple People	Creating, updating documents as needed. Creating tutorial videos with Screencast-o-matic. Will probably implement Niche Academy.
Cleanup Overdrive Marketplace Accounts / Overdrive Support email configuration	Near Done	Keetra, Pete	Many accounts were out of date due to staff turnover, a number of email addresses were defunct. Waiting to hear back from a handful of libraries.
Set up digitization storage server for libraries	In Process	Pete, Keetra	Soon libraries will be able to house their digitized projects in house. Pete set up the server, Keetra has set up, configured and secured the software and is working on configurng OAI for Recollection Wisconsin harvesting as well as setting up statistics and writing documentation. Multiple libraries have been trained and are working on metadata entry.